

VOLUNTEER

North West Hendricks School Corporation
 104 North Church Street
 PO Box 70
 Lizton, IN 46149
 317-994-4100

PLEASE FILL OUT ALL BLANKS WITH COMPLETE, DETAILED INFORMATION.
 APPLICANTS ARE ENCOURAGED TO ATTACH A RESUME.

What school and teacher is requesting info?

NAME IN FULL (print) _____
(first) (middle) (last)

Date of Application _____

Are you known to schools/references by any other name? YES NO

If yes, what name (s) _____

Address _____

City _____ State _____ Zip _____

Date of Birth _____
(needed to run criminal history check)
 Include Copy of Drivers License or State ID
 Phone _____
(include area code)

EDUCATIONAL DATA

	Name & Location of School	Major (s)	Degree	Years Attended	No. of Semester hours
High School				to	
College				to	
Graduate School				to	
Other				to	

North West Hendricks School Corporation is an equal opportunity employer.

School Experience (include all experience you have had working with children)

Name and Location of School Experience <small>(begin with most recent)</small>	Grades Or Subjects	From		To		Reason for Leaving
		Mo	Yr	Mo	Yr	

Work Experience Other Than Teaching

Name and Location of Company <small>(begin with most recent)</small>	Kind of Business	From		To		Reason for Leaving
		Mo	Yr	Mo	Yr	

Personal Data

An affirmative answer to the following would not be a bar to volunteering. Factors such as age, seriousness of time of the offense and nature of the violations would be considered. Have you ever been convicted following an arrest for anything other than traffic violations?

YES NO

Do you have any impairment, physical or mental, which would interfere with your ability to volunteer?

YES NO

Extra Curricular Activities (clubs, varsity athletics, intramurals, etc.)

In High School	In College

We are interested in any further information about you which may distinguish your application. This might include travel, honors, publications, advance study, participation in special programs, extra curricular activities, civic and/or special interests.

References

Please list three references, including present and former principals, department heads, or supervisors under whom you have worked. Serious consideration of your application may necessitate our inquiring with one or more of these references. Please indicate a date after which we can make such an inquiry.

Name	Position	Present Address	Date after which we can make an inquiry	Phone

Waiver Public Law 93-380

"Family Educational Rights and Privacy Act of 1974"

I, _____, being aware of the provisions of Public Law 93-380, "Family Education Rights and Privacy Act of 1974," hereby affix my signature and provide a waiver of the above law's provisions.

I hereby grant authorization to the North West Hendricks School Corporation, the Personnel Office and all placement administrators in the North West Hendricks School Corporation to:

1. Request any and all materials and information pertaining to my employment (volunteering) from any of my present or former employers, supervisors, or co-workers in any bona fide school corporation.
2. Request credentials from all educational institutions I have attended.
3. Request student teaching evaluation from any assigned classroom supervising teacher.

I hereby further authorize:

1. Any bona fide school corporation to release any and all information (written or verbal) pertaining to my employment (volunteering) in the school corporation to the Personnel Office of the North West Hendricks School Corporation.
2. Any or all educational institutions I have attended to release my placement credentials on request to the Personal Office of the North West Hendricks School Corporation.
3. My assigned classroom supervising teacher (s) to release my student teaching evaluation to the Personnel Office of the North West Hendricks School Corporation.

Signature of applicant

Date

All applications remain on active file for one year. Renewal of the application is the responsibility of the applicant.

Although additional information is not required, please feel free to submit other materials, i.e. resume, picture, transcript, certificates, and placement files, along with this application.

I hereby certify that to the best of my knowledge and belief, the foregoing statements are true, correct and complete. I further understand that this application will become a part of my permanent personnel file should I be employed by the North West Hendricks School Corporation.

Signed _____

For Use of Personnel Office Only

Comments _____

School Assignment _____

Notes Regarding Credentials _____

Reference Letters _____ Phone calls _____

It is the policy of the North West Hendricks School Corporation not to discriminate on the basis of race, color, religion, sex, national origin, age, or disability in its education programs or employment policies as required by the Indiana Civil Rights Act (I.C.22-9-1), I.C.20-8.1-2 Titles VI and VII of the Civil Rights Act of 1964, the Equal Pay Act of 1973, Title IX (1972 Education Amendments), Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.